

# AT A GLANCE

- **Pick up city application**
- **Review and complete city application (include ALL required documents)**
- **Contact lender from approved list for pre-approval**
- **Pre-approval Letter in hand**
- **Contact realtor for property view/visit**
- **Schedule Homebuyers Workshop class (8 hours course)**
- **Request IRS Tax Return Transcript(s) 2015/2016**
- **Prior to submitting an offer for purchase of a property, contact Community Redevelopment Associates of FL, Inc (CRA) to check continued availability of funds 954-431-7866**
- **Fully executed Sales Contract in hand (minimum 45-60 days closing and contingency approval of city funds), completed city application with documents and pre-approval letter**
  
- **Contact CRA to schedule intake city application appointment**

**Funds are available on First Come First Qualified/Served!**

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**Print Name**

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**Signature**

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**Date**